Robert and Valerie Appleby Research Scholarship

Terms and Conditions 2020-21

1. **Duration of Awards**
The Robert and Valerie Research Scholarships are awarded for a maximum of 3.5 years.

2. **Maintenance Grants**
Maintenance grants are at the current RCUK rate *per annum*.

Scholars for the award are asked to inform the Robert and Valerie Research Scholarship Board of Management of any other offers of financial support for the purpose of their studies at Oxford and adjustments may be made to take account of these.

Grants are paid quarterly (the first instalment being due on 1 October) – the frequency of payments will depend on the scholar's host department.

**College and University Fees**
Fees are paid at the rate for Home/EU students. Overseas candidates must have secured other funding which will cover the difference.

3. **Research Support**
£5K per annum per scholar will be available for the first three years of the scholarship. The monies go to the department and are devolved down to the supervisor NOT the student.

4. **Reports**
All scholars are required to submit reports as follows:
Year 1: an abstract of the Transfer of Status report by the end of their 3rd term
Year 2: a progress report at the end of their 6th term

All scholars are required, each term, to submit a report on their progress via the Graduate Supervision System. These reports, and those submitted by the supervisor and Director of Graduate Studies, will be circulated to the Robert and Valerie Research Scholarship Board of Management annually and also in the event that a scholar requests to change the circumstances under which the award was originally made (e.g. if a change of programme of study is requested).

5. **Other**
Scholars for the award are required to immediately declare any other awards which they accept at any point during the term of this award; adjustments to this award may be made to take account of other awards accepted.

Scholars are required to keep their names on the books of a college or hall and to keep statutable residence for six weeks in every term.

Scholars are required to consult the Robert and Valerie Research Scholarship Board of Management before making substantial changes to their project, or changes of supervisors, during the tenure of their scholarships.

Scholars are asked to acknowledge the Robert and Valerie Research Scholarship Fund in their D.Phil. or other thesis, and in any paper or publicity resulting from their work.

Robert and Valerie Research Scholarship Fund scholars are asked to submit a copy of the abstract and acknowledgements pages of their theses to confirm the position, and abstracts of published papers, presentations, and notes of research visits made.

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1 The Board requires scholars to produce such evidence of diligence in the prosecution of their studies as they may think fit and can deprive scholars of their studentship, either wholly or in part, if in their opinion they should prove themselves unfit to hold their studentship. The Board therefore requires scholars to provide a formal report at the end of each year of the studentship.

2 This progress report should be 4 pages long and should, in addition, contain a 200 word summary which should be understandable to the intelligent layman.